West Itchenor Parish Council
4 Brook Close, Nutbourne PO18 8FY
Tel: 07927 293274 Email: clerk@westitchenorparish.gov.uk

I hereby give notice that a meeting of West Itchenor Parish Council is to be held on Monday 12 January 2026 at Itchenor Memorial Hall commencing at 6.00 pm. All members of the West Itchenor Parish Council are hereby summoned to attend.

Please note that this is a meeting held in public and not a public meeting.

Members of the Public: Members of the public and press are welcome to join the meeting. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

AGENDA

1/26C Chairman's Welcome

2/26C Public session.
The public session which, at the Chairman's discretion may last up to 15 minutes, is to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to three minutes.

3/26C District and County Councillor reports on matters affecting the Parish.
To receive reports from District and County Councillors.

4/26C Apologies for absence.
To receive apologies for absence.
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

5/26C Declarations of Interest.
To receive declarations of interest on any items on the agenda.
To consider any dispensation requests made to the Parish Clerk

6/26C Minutes
To resolve to approve the Minutes of the Parish Council meeting held on 10 November 2025.
To resolve to approve the Minutes of the Extra ordinary Parish Council meeting held on 9 December 2025

7/26C Actions update.
To receive an update on actions agreed at the last meeting not on this agenda.

8/26C Planning Committee meetings
To note the Minutes of previous Planning Committee meetings and consider any updates on current planning matters.

9/26C The Common.
To receive an update on matters relating to the Common and consider any recommendations made.

10/26C Environment Working Group.
To receive a report on environmental work and consider any recommendations made.
To approve work on trees around the Pond on Itchenor Road.

11/26C External meetings

To receive reports on any external meetings attended by Councillors consider any recommendations made.

12/26C The sea wall.

To receive an update on the sea wall and consider any recommendations made.
To approve the costs of a pre-application to raise/repair the sea wall.

13/26C Policy Adoption and Review.

To consider any policies presented for adoption or review.
Annual Risk Assesment
Data Audit Report

14/26C Clerks Report.

To receive a report from the Clerk and act upon correspondence received.

15/26C Finance.

To resolve to approve the 2026/27 budget
To resolve to set the Precept for 2026/27
To resolve to approve the Schedule of Payments and Receipts
To resolve to approve the bank reconciliation
To resolve to approve the budget monitoring statement

16/26C Items for the next Parish Council meeting.

Signed: CA Smith Date: 6 January 2026
Parish Clerk

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting
[1] Public bodies (Admission to Meetings) Act 1960