West Itchenor Parish Council

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To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 11 September 2017 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 17 July 2017
7. To note any matters arising from the minutes of 17 July 2017.
8. To receive the Minutes of Planning Committee meetings held on 24 July 2017 and consider any action required.
9. To consider whether the Parish Council wishes to nominate suitable buildings and/or land for inclusion in the list of Assets of Community Value held by Chichester District Council.
10. Environment Working party update and approval of recommendations.
11. To receive reports on external meetings and agree any required action.
    - A27 workshops (including the 'Build a better A27' Survey)
    - Peninsula Forum meeting
12. To review the content, format and timings of the Parish Council Newsletters.
13. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
14. Finance.
    To receive the Notice of Conclusion of Audit for the year ended 31 March 2017.
    To receive the External Auditor Report and certificate for the year ended 31 March 2017.
    To approve the Schedule of Payments and Receipts
    To approve the Statement of Accounts
15. Items for referral to the Parish Council Meeting on Monday 13 November 2017.
16. Legal matters relating to the Common[1]

C A Smith

Signed_____Date_____5 September 2017_____
Clerk to the Council

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960