West Itchenor Parish Council

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To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 13 March 2016 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 09 January 2017
7. To note any matters arising from the minutes of 09 January 2017.
8. To receive the Minutes of Planning Committee meetings held on 9 January, 6 February and 20 January 2017 and consider any action required.
9. To receive reports from external meetings.
10. consider whether the Parish Council wishes to nominate suitable buildings and/or land for inclusion in the list of Assets of Community Value held by Chichester District Council.
11. To review a proposal for a pedestrian verge between the Church and the bend by the Memorial Hall.
12. To review and update the Annual Risk Assessments.
13. Environment Working party update and approval of recommendations.
    - The Pond
    - Unauthorised work on the rife
    - Green flytipping
14. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
15. To consider the timing and content of the Spring Newsletter.
16. Finance.
    To approve attendance on a Lantra Awards basic tree survey and inspection course (cost £155 + VAT)
    To approve the appointment of Mulberry & Co as Internal Auditor for 2016/17
    To approve the Schedule of Payments and Receipts
    To approve the Statement of Accounts
17. Items for referral to the Parish Council Meeting on Monday 15 May 2017.
18. Legal matters relating to the Common[1]

C A Smith

Signed_____ Date_____7 March 2017_____
Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960