West Itchenor Parish Council

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To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 14 March 2016 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 11 January 2016
7. To note any matters arising from the minutes of 11 January 2016.
8. To receive the Minutes of Planning Committee meetings held on 18 January, 8 February, 29 February 2016 and consider any action required.
9. To review and update the Annual Risk Assessments.
10. To finalise the arrangements for the Annual Parish Meeting.
11. Environment Working party update
12. A27 Highway Improvements
13. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
14. Finance.
    To consider the replacement of the Parish Council laptop
    To approve the Schedule of Payments and Receipts
    To approve the Statement of Accounts
15. To receive an update on matters relating to the Common[1]
16. Items for referral to the Parish Council Meeting on Monday 16 May 2016.

C A Smith

Signed_____ Date_____8 March 2016_____
Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960