West Itchenor Parish Council

6 Locksash Close, West Wittering, Chichester PO20 8QP
Tel: 01243 204204 Email: parishclerk@westitchenorparishcouncil.org.uk

To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 11 January 2016 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 9 November 2015
7. To note any matters arising from the minutes of 9 November 2015.
8. To receive the Minutes of Planning Committee meetings held on 30 November, 7 December and 21 December 2015 and consider any action required.
9. To receive an update from Neighbourhood Watch/Neighbourhood Management Panel.
10. Environmental issues:
    - Abolition of the South West Sussex IDD response from WSCC
    - Abolition of the South West Sussex IDD response from Environment Agency
    - Emergency Plan update
    - Riparian Owner responsibilities – action to be taken.
    - Environment Working party update
11. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
12. Finance.
    - To approve a payment to Bellamy Roberts for a written traffic report.
    - To review the draft budget for 2016/17
    - To set the Precept for 2016/17
    - To review the Sector led body audit procurement process.
    - To agree the appointment of Mark Mulberry as Internal Auditor for 2015/16.
    - To approve the Schedule of Payments and Receipts
    - To approve the Statement of Accounts
13. Legal matters relating to the Common[1]
14. Items for referral to the Parish Council Meeting on Monday 14 March 2016.

C A Smith

Signed_____ Date_____5 January 2016_____
Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960