West Itchenor Parish Council

6 Locksash Close, West Wittering, Chichester PO20 8QP
Tel: 01243 204204 Email: parishclerk@westitchenorparishcouncil.org.uk

To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 16 March 2015 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 12 January 2015
7. To note any matters arising from the minutes of 12 January 2015.
8. To receive reports from Members and consider any recommendations presented.
   - Meetings of Local Government Associations, AiRS/SALC, SERCAF, National/sub regional developments, Manhood issues and Birdham School – Cllr Chater
   - Planning – Cllr Taylor
   - Ditches/Flooding issues – Cllr Spencer/Cllr Watson
   - Trees Assessment update
9. To review the Annual Risk assessments.
10. To approve the appointment of Mark Mulberry as Internal Auditor for 2014/2015.
11. To finalise the arrangements for the Annual Parish Meeting.
12. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
13. To consider the formation of a Committee to consider a complaint against the administration/procedures of the Parish Council.
14. Finance.
    To approve the Schedule of Payments and Receipts
    To approve the Statement of Accounts
15. Items for referral to the Parish Council Meeting on Monday 18 May 2015.

C A Smith

Signed_____ Date_____10 March 2015_____
Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960