West Itchenor Parish Council

6 Locksash Close, West Wittering, Chichester PO20 8QP
Tel: 01243 204204 Email: parishclerk@westitchenorparishcouncil.org.uk

To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 12 January 2015 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 10 November 2014
7. To note any matters arising from the minutes of 10 November 2014.
8. To receive reports from Members and consider any recommendations presented.
   - Meetings of Local Government Associations, AiRS/SALC, SERCAF, National/sub regional developments, Manhood issues and Birdham School – Cllr Chater
   - Planning – Cllr Taylor
   - Ditches/Flooding issues – Cllr Spencer/Cllr Watson
   - Trees Assessment update
9. To review the proposed Traffic Regulation Order.
10. To approve the use of a Records Management Policy.
11. To set the Precept and agree the budget for 2015/2016.
12. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
13. Finance.
    To approve the setting up of a Standing Order for the Clerk's pension contributions
    To approve the Schedule of Payments and Receipts
    To approve the Statement of Accounts
14. To agree the dates for the Parish Council meetings for 2015.
15. To agree the content and the date for the Annual Parish Meeting.
16. Items for referral to the Parish Council Meeting on Monday 9 March 2015.

C A Smith

Signed_____ Date_____6 January 2015_____
Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960