West Itchenor Parish Council

6 Locksash Close, West Wittering, Chichester PO20 8QP
Tel: 01243 204204 Email: parishclerk@westitchenorparishcouncil.org.uk

To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 10 March 2014 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 13 January 2014
7. To note any matters arising from the minutes of 13 January 2014.
8. To receive reports from Members and consider any recommendations presented.
   - Meetings of Local Government Associations, AiRS/SALC, SERCAF, National/sub regional developments, Manhood issues and Birdham School – Cllr Chater
   - Planning – Cllr Taylor
   - 20mph speed limit – Cllr Spencer
   - Flooding issues – Cllr Spencer/ Cllr Watson
   - WSCC Better Broadband - Cllr Spencer
9. Neighbourhood Plan:
   - To approve Terms of Reference for the Neighbourhood Plan Steering Group
   - To receive an update on the Neighbourhood Plan
10. To consider a proposal to contribute to the Birdham Village Residents Association Fund.
11. To review the closure of the Internal Drainage District and agree possible action.
12. To confirm the appointment of the Internal Auditor.
13. To confirm the date and content of the Annual Parish Meeting.
14. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
15. Finance.
    To approve the Schedule of Payments and Receipts
    To approve the Statement of Accounts
16. Staff Matters:
    - To confirm the enrolment of the Parish Clerk into the Local Government Pension Scheme administered by West Sussex County Council.
    - To confirm the salary scale for the Parish Clerk effective from 1 April 2014.
17. Legal Matters relating to the Common. [1]
18. Items for referral to the Annual Parish Council Meeting on Monday 12 May 2014.

C A Smith
Signed_____ Date_____4 March 2014_____
Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960