West Itchenor Parish Council

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To: Members of West Itchenor Parish Council

You are hereby summoned to attend a Meeting of West Itchenor Parish Council to be held on **Monday 11 November 2013 at 7.00 pm** in Itchenor Memorial Hall to transact the following business.

Members of the public and press have a right to attend and are warmly welcomed.

AGENDA

1. Chairman's Welcome
2. Questions/comments from members of the public.
   (This item will be limited to a maximum of 10 minutes)
3. To receive reports from the District and County Councillors on matters affecting the Parish.
4. To accept apologies for absence.
5. To receive Declarations of Interest by Members and dispensation requests in respect of any Items on the Agenda.
6. To confirm and sign the Minutes of the Parish Council meeting held on 9 September 2013
7. To note any matters arising from the minutes of 9 September 2013.
8. To receive reports from Members and consider any recommendations presented.
   - Meetings of Local Government Associations, AiRS/SALC, SERCAF, National/sub regional developments, Manhood issues and Birdham School – Cllr Chater
   - Planning – Cllr Taylor
   - Road issues – Cllr Spencer
   - All Parishes Meeting – Cllr Spencer
9. To review maintenance on the Pond and agree any further action.
10. To receive an update on the Neighbourhood Plan and agree the next course of action.
11. To discuss matters relating to the Common.
12. To consider the matter of unnamed roads within the village.
13. To review the first draft of the budget for 2014/2015
14. Chichester Local Plan: Key Policies Pre-Submission 2014-2029 Consultation
15. Risk Assessments.
16. Clerks Report: To receive a report from the Clerk and act upon correspondence received.
17. Finance.
    To note the completion of the External Audit for the year ended 31 March 2013
    To approve the Schedule of Payments and Receipts
    To approve the Statement of Accounts
18. Staff Matters: To discuss the Clerk's appraisal and salary review.
19. Items for referral to the Parish Council Meeting on Monday 13 January 2014.

C A Smith
Signed_____ Date_____5 November 2013_____
Clerk to the Council

By resolution the Parish Council may decided to exclude the Press and Public from any part of the meeting [1]

1. Public bodies (Admission to Meetings) Act 1960